

COLUMBIA COLLEGE HOLLYWOOD

CREDIT HOUR POLICY

DEFINITION OF A CREDIT HOUR

A credit hour is defined by Columbia College Hollywood and the U.S. Department of Education as an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than one (1) hour of classroom or direct faculty instruction and a minimum of two (2) hours of out-of-class student work each week for approximately ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time, or at least an equivalent amount of work for other academic activities as established by the institution including laboratory work, internships, practicum, studio work, and other academic work leading to the award of credit hours. Senior Thesis and production-based courses may exceed the minimum expectation for out-of-classroom work.

CONTACT HOURS & OUT-OF-CLASS STUDENT WORK PER COURSE

A typical 4-quarter-credit-hour course at Columbia College Hollywood meets for one 4-hour/240 minute class period each week for 11 weeks for a total of 44 contact hours/2640 contact minutes over the quarter. Each course also requires 8 hours/480 minutes of out-of-class student work per week for a total of 88 hours/5280 minutes of out of class student work over the quarter. Total quarterly contact and out-of-class hours for each course is 132 hours or 7,920 minutes.